



Going For Independence

Association Membership / Directory Application Form

Applicant / Business Details: Please complete all sections*.

*Mr/Mrs/Miss/Ms/Dr etc.

*Surname: *Forename:.....

*Male Female

*Age range: 18- 25 26 – 40 41 - 60 61 - 75

HPC Number (* where applicable)

***Training/Qualifications:**.....
.....

Trading name

***Address** (For the Directory, if you are an individual you may not want to put your home address, just your business name or company)

Address line one.....

Address line two.....

Address line three.....

***Post Code**.....

***Telephone numbers**

Landline :- Mobile:-

***Email address**
(you may want to set up a business email for a Directory entry)

***Your Professional /Business category** e.g. "Paediatric OT" , "OT Company" etc.
.....
.....

Information for all Directory Entries:

Tick this box if you would like a free standard entry in the Directory
(criteria for entry applies – see overleaf)

***Main Specialism** – e.g. Older People, Brain injury etc.
.....

***Categories of work covered – max of 4** from **Appendix A item 6** list for the free standard entry

***Distance** you (or your staff) will travelmiles

Additional information for Enhanced Directory entries only:-

Tick this box if you want an enhanced directory entry
(please note - for this there is an additional cost of £20 to GFI Association fee)

Please tick all that you wish to include:-

Profile of person / company – max 300 words – please send this electronically to admin@goingforindependence.org

Photo – please **send digital photograph electronically** as above

Additional categories of work – select up to 4 more from all that apply from list at Appendix A item 6. **Please send this information to us electronically.**

Website address :- www.....

I enclose a cheque for : (please tick)

For a Directory Entry only (subject to CRB):

- FREE** Standard entry
- £30.00 per annum** Enhanced entry only (with website link)

For GFI Association membership plus directory entries:

- £52 .00** OT/Associate Membership - with **Free** Standard Directory entry
- £72.00** OT/Associate Membership - with Enhanced Directory entry (save £10)
- £65.00** Business/Company Membership - with **Free** Standard Directory entry
- £85.00** Business/Company Membership - with Enhanced Directory entry

Signature of applicant **Date**

Name (printed) Designation

Trading Name

1. Checklist - Criteria for having an entry in the Directory:

- Individuals and company leads (OTs, OTAs/OT Techs, Students and Volunteers) must provide details including relevant training, qualifications and HPC Registration details** where appropriate- GFI is required to check this with the HPC. Please notify us if you wish to update your qualifications or status at any time.
- Individuals must have a current CRB check, within the last 2 years – we will require a copy.** GFI can action this for you if you do not have one - see our webpage at www/goingforindependence.org/CRB for more information.
- OT Companies/ Businesses must have a CRB policy** for ensuring that staff and Associates have the relevant level of CRB for the work they do on behalf of the organisation. **Please send us a copy.**
- The correct payment has been made for the Enhanced Entry (the Standard Entry is free).**

2. Professional / Business categories

OT Professional Members (for all OTs whether employed or Independent/self employed)

- Adult Services OT- HPC Registration number is required
- Paediatric OT - HPC Registration number is required
- Other HPC Registered OT – Medico-Legal, Education/ Training, Housing Association, Charity etc. Please provide the area of work information (HPC number is required)

Associate Members: not HPC Registered

- OTA/OT Tech
- Student
- Overseas Member
- Retired Member/ Volunteer
- Charities
- Independent Living Centre
- Other: Please provide the area of work specialism on the form

Business members:

- OT Companies and OT organisations e.g. Recruitment Agencies
- Equipment and Adaptation companies
- Others (please specify on the form)

3. Subscription Costs

There are just two subscription levels for **GFI Association** membership:-

OT Professional / Associate members and Business members.

OT/Associate Membership	£52.00 per annum
Related Business/Company Membership	£65.00 per annum
Plus Enhanced Directory entry (includes website link) :	£20.00 per annum

These are the 12 month /annual subscription rates for the financial year 2011 (valid till April 2012). Rates may change in subsequent years but you will be notified in advance and in writing of any such changes.

You may have an entry on the directory without membership of the GFI Association but you must have a current CRB check/policy in place:

Charges for Directory entries only:

Standard	FREE
Enhanced	£30.00 (includes website link)

4. Method of Payment

**Please return the completed form, copies of CRB documents and policies where appropriate, together with a cheque made payable to Going For Independence CIC to :
Going For Independence, TinnisWood House, 83 Ridgeway Drive, Bromley BR1 5DG**

There is no charge for a Standard Entry on the Directory. If you have an Enhanced Entry you will need to send another payment after one year to continue your entry / membership. GFI will email a reminder to you - we plan to set up payment online shortly.

Should you wish to cancel or amend your Membership or Directory Entry or you have any queries you can email admin@goingforindependence.org at any time. Your membership will then be amended/ cancelled with effect from the end of that current month.

5. Main Specialism areas (for directory entries)

1. Older People
2. Adults
3. Young adults/Adolescents
4. Children
5. Physical Disabilities
6. Learning Disabilities
7. Brain Injury

6 Categories of work

1. Access audits
2. Adaptations
3. Appeals, reviews, tribunals
4. Assessments for Individuals in their home
5. Assessments for Charities
6. Care Homes
7. Case management
8. Council Contracts
9. Dementia
10. Dyspraxia
11. Equipment
12. Employment Agencies
13. Environment
14. Ergonomics
15. Forensic psychiatry

16. Hand splinting
17. Housing
18. Insurance Assessments
19. Management Consultancy
20. Medico-Legal
21. Moving and Handling
22. Multi-Disciplinary Team work
23. NHS Contracts
24. Orthotics/Prosthetics
25. Pain Management
26. Rehab / Reablement
27. Research
28. Risk assessment
29. Seating assessments
30. Sensory Integration
31. Stress management
32. Student or recent Graduate
33. Supervision
34. Telecare
35. Therapeutic listening
36. Training
37. Treatments
38. Vehicle and driving assessments
39. Vocational Rehab
40. Interest in Volunteering
41. Workplace assessments
42. Wheelchair assessments
43. Other – please specify
44. **Not available for work at present**

(This option can be used if you take up temporary work contracts but wish to remain on the directory- you can notify us at any time to put this option on or to take it off.

45. Local Information provided (willing to help people find services locally)

GFI Association Membership login

Providing an email address is essential. On clearance of your application form for the GFI Association and payment you will first receive an email confirmation message. When we hear from you we will send you an email with your login name and password. MEMBERSHIP will be activated from your first log in and be renewable from this date the following year.

GFI Association Membership is subject to fully completing the application form, providing the required information for registration in the appropriate categories and making the appropriate payment.

Data Protection statement

GFI complies with the requirements of the Data Protection Act and treats your information in the strictest confidence. Information provided by you is recorded by GFI for statistical purposes and service development only and is **never** passed on to third parties.

Going For Independence (GFI) Community Interest Company. Reg.No.6729549.
Registered office:- Lygon House, 50 London Road, Bromley BR1 3RA